

Mrs. Uhlarik-Boller – Da Vinci Academy

How to Be Successful in Language Arts

- **Be organized.** Always bring your LA notebook, the current reading material and a pen and pencil. Bring your laptop if you think you will need it.
- **Participate in class.** It will help you stay focused on the important points we are making in discussion.
- **Take careful notes.** This is the key to every class you are taking now or in the future.
- **Read assignments carefully.** Take notes if you are unsure of vocabulary or twists and turns in plot or character development. Be an “active reader” and you will benefit in all classes.
- **Ask questions.** If material is confusing or unclear, check with me. We can always set up extra time to do more work if necessary.
- **Never hand in a paper or assignment that you have not proof-read.** Parents, siblings and peers can be good proofreaders, but you are the author of your own work.
- **Try not to miss class.** If you miss several days in a row, it will inevitably affect your learning which may be reflected in your grade.
- **Some absences are unavoidable.** Be sure to keep up your assignments when you miss a class. Check the website or call a trustworthy classmate to get the assignments right.
- **Assignments are due on time.** Any assignment turned in later than the scheduled class time of the due date, will be marked down a full grade.
- **Assignments may be emailed prior to or on the morning of (before 8:45 a.m.) the due date.** Be sure to mark the email PLEASE PRINT, so that there is no time wasted at the beginning of class. The correct email address is muhlarik@dvacademy.org. Be sure to get the spelling of my last name right—an error often made!
- **Students will not be given any extra time to print out assignments when they enter class; the assignment should be in hand.** Assignments that are not printed out when class begins will be considered late and will be marked accordingly.